

# APPLICATION PROCEDURE

Please follow these guidelines when applying to The Montessori School:

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1. .... Request literature and an application form for your child from the Admissions Office or [inquire online](#).
  2. .... Sign-up for a [classroom observation](#). The classroom observation is an important step in the process and is required of all parents seeking admission for their child. Classroom observations are for PARENTS ONLY. Morning observations are scheduled throughout the school year. This is a time for you to learn more about Montessori philosophy and to sit quietly and observe the children at work in the classroom. We ask that you allow the children and teachers to interact without interruption during your observation. Following the observation, you will meet with the Admissions Director to answer questions and discuss the program further.
  3. .... If you wish to pursue admission, complete and return the application to the school with the \$60 application fee. We appreciate feedback on your observation experience. Please complete a post-observation comment form.
  4. .... We strongly encourage prospective parents to attend an [Open House](#). These events offer insight into Montessori philosophy, an opportunity to speak with current teachers, parents and alumni and to discover additional facets of our programs.
  5. .... For Toddler and Primary applicants, we will contact you to schedule a classroom visit with your child when space becomes available. You and your child will meet in the classroom before or after school with a prospective teacher and our Admission Director. While the teacher shows your child the classroom and gets to know him/her better, you will have the opportunity to ask any questions you may have. In the case of Elementary applicants, students will be invited to spend a portion of the day at school as part of the admissions process. Parents have a separate meeting with the Head of School and Admissions Director.
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**First Round Admission  
Application Deadline:  
February 1**

The Montessori School continues to accept applications after this deadline and processes them as space is available. Applications from students transferring from accredited Montessori schools are processed on a rolling basis.

**Financial Aid:**

Tuition Assistance is available for qualifying families through our Che Bellamy Tuition Assistance program. Our school uses School and Student Service for Financial Aid (SSS), which is recommended by the National Association of Independent Schools (NAIS) to help determine eligibility for Tuition Assistance. For further information, please contact the Admission Office or visit our website at [www.themontessorischool.com](http://www.themontessorischool.com).

The Montessori School does not discriminate against any person in admission, financial aid, program involvement, employment, or otherwise because of race, religion, age, gender, natural origin, disability or sexual orientation.